



ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING 192

7.30pm, Tuesday, 8 September 2009, in the School Staff Room

PRESENT: Jane Eynon-Richards (Chairperson), Mark Lovegrove (Vice Chairperson), Dave Macmillan, Leon Volschenk, Stephen Hayes, Monique Dyer, Mary McLean, Rosie Florence, Britta Conlon, Ruth Simpson (Secretary), Walter Swanson-Hall

1. WELCOME:

Jane welcomed those in attendance, with a special welcome to Walter. Monique opened the meeting with a prayer.

2. ADMINISTRATIVE MATTERS:

2.1 Apologies from Father Mulholland and Mark Keaney.

2.2 Minutes of Meeting 191 were accepted as true and correct.

2.3 Matters arising from Meeting 191:

3 At the last meeting a resolution was carried to apply for funding to the Trillian Trust for Activboards. As this funding has been granted from First Sovereign Trust, the Board has been requested to alter the resolution so that the funding can be used for an alternative purpose.

Motion: That the application for funding to Trillian Trust be altered to ten MacBooks.

Monique Dyer/Leon Volschenk

Carried

The Board expressed thanks to David and Anne for putting together the successful application to First Sovereign Trust for Activboards.

2.4 Stephen confirmed the Auditors as BDO Spicers.

4 Dave circulated a correction to the 2009 STAR Maori Student Results which were distributed at the last Board meeting.

2.4 Inwards/Outwards Correspondence

The list of Inwards/Outwards Correspondence was circulated. Inwards correspondence included a letter from the Ministry regarding the school's operating deficit. Stephen has responded and is awaiting a reply. Material was received regarding the 'What makes a school Catholic?' course run by the diocese, which Britta attended, and found to be worthwhile. The Bishop also sent notification that the current RE workbook will be replaced by a digital resource next year.

Outwards correspondence included letters to the Ministry and BDO Spicers regarding the school's operating deficit.

Motion: That the above administrative matters be accepted.

Mary McLean/Britta Conlon

Carried

3. PRINCIPAL'S REPORT

Dave's report was considered.

Dave presented the 6 Year Net Report.

Dave announced that the ICT Cluster application, of which St Mary's was a part, was successful. We have also been invited to be part of a Learning Management System. These initiatives fit in well with the Strategic Plan.

When asked about teacher reaction to the Activboards, Dave explained that a 'small steps' approach will be taken initially, but extensive PD will be given.

Dave confirmed that there is only one person with a current First Aid Certificate within the school.

4. CURRICULUM AREA – LITERACY

Dave presented the Literacy Report.

5. ASSET REGISTER

This item has been deferred until the next meeting.

6. SCHOOL COMMUNITY SURVEY

In order to conduct a school community survey, we need to establish the key areas to be surveyed and the survey process.

Action: Monique to pass previous school community survey to Ruth for distribution to the Board for comment.

7. DRS REPORT

The DRS Report from Marion Shilton was received and considered.

8. FINANCE REPORT

Stephen presented the Finance Report to the Board.

Motion: That the report be received.

Stephen Hayes/Jane Eynon-Richards

Carried

9. PTA REPORT

No report was available for this meeting.

Dave confirmed that the PTA had cancelled the proposed art evening, which was discussed at the last Board meeting.

10. IN COMMITTEE MATTERS

Pursuant to Section 48, of the Local Government Official Information and Meetings Act 1987 the public be excluded from the following parts of the proceedings of this meeting, namely,—

1. Matter arising from previous minutes – staffing issue – to protect the privacy of a natural person; and
2. Administrative matter – release of the information would likely prejudice the commercial position of the person/organisation that provided the information

Jane Eynon-Richards/Stephen Hayes

Carried

The Board went into committee at 8.45pm.
The Board came out of committee at 9.28pm.

Whilst in committee the Board discussed two administrative matters.

11. GENERAL BUSINESS

Dave asked the Board to consider whether our Code of Compliance for International Students should be kept current.

Action: Monique will investigate this further.

Motion: That the Board apply for funding in the amount of \$1,911 from First Sovereign Trust to purchase bibles for the Year Six leavers.

Dave Macmillan/Britta Conlon

Carried

12. NEXT BOT MEETING

Next Meeting will be held on Tuesday, 27 October, 2009.

Opening Prayer: Father Mulholland

13. CLOSING PRAYER: Monique

MEETING closed at 9.32pm.

Confirmed **Date.....**