



**ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES**

**MINUTES OF MEETING 191**

**7.30pm, Tuesday, 4 August 2009, in the School Staff Room**

**PRESENT:** Mark Lovegrove (Vice Chairperson), Dave Macmillan, Leon Volschenk, Monique Dyer, Mark Keaney, Father Mulholland, Mary McLean, Rosie Florence, Britta Conlon, Ruth Simpson (Secretary), Chris Te Whare, Walter Swanson-Hall

**1. WELCOME:**

Mark welcomed those in attendance, particularly Chris and Walter, and gave them speaking rights. Britta opened the meeting with a prayer.

**2. ADMINISTRATIVE MATTERS:**

2.1 Apologies from Jane Eynon-Richards (Chairperson) and Stephen Hayes.

2.2 Minutes of Meeting 190 were accepted as true and correct.

2.3 Matters arising from Meeting 190:

2.4 School Inspection - Mark Keaney and Dave Macmillan met with Graham Roil to inspect the school. Graham suggested that the administration/McKillop block be developed as a priority. Graham is taking up the damp issue in the Hall with the builder.

2.4 Inwards/Outwards Correspondence

The list of Inwards/Outwards Correspondence was circulated. Inwards correspondence included a letter from the Auditor General regarding the school's audit arrangements for 2009 to 2001.

**Motion:** That Stephen Hayes review the proposal from the current school auditors and accept it if appropriate. **Mark Lovegrove/Mark Keaney** **Carried**

**Motion:** That the above administrative matters be accepted.

**Mark Lovegrove/Rosie Florence** **Carried**

**3. PRINCIPAL'S REPORT**

Dave's report was considered.

Dave expressed his thanks to the Roopu Whanau group for their support during Maori Language Week.

Year Six camp has been provisionally booked for next year.

**Motion:** That the Year 5 and Year 6 camps be agreed to in principle.

**Dave Macmillan/Monique Dyer** **Carried**

**Motion:** That the Board apply for funding of \$18,921.64 (including GST) from Trillian Trust for ten MacBook laptops for student use.

**Dave Macmillan /Mark Keaney** **Carried**

**4. CURRICULUM AREA – THINKING CLASSROOM**

Dave explained the Thinking Classroom concept to the Board, explaining that staff have chosen 'Survival' as the focus for the year, which has then been applied to different contexts within the classroom, such as writing or reading.

Anne Cato expressed her thanks to the Board for their support of the recent ICT initiatives which are vital to the thinking curriculum.

A proposal is currently being put together with six other Rotorua schools to be part of an ICT Cluster, which would provide greater opportunities for St Mary's in the area of ICT.

Dave presented the STAR results to the Board.

Leon presented the GLOSS maths test results, and the reading and writing report.

**5. PROCEDURES MANUAL – ABSENTEEISM PROCEDURE**

The procedure is current, although an additional template has been added to assist teachers in monitoring absences.

**6. PURCHASE OF YEAR SIX BIBLES**

**Motion:** That the Board apply for funding up to the amount of \$2,000 from E.H. Bridgman Trust to purchase bibles for the Year Six leavers.

**Mark Lovegrove/Britta Conlon** **Carried**

**7. TRUSTEE TRAINING**

Webinar training was found to be useful. Britta and Rosie are considering a Board training course in Hamilton about what makes a school Catholic. The Board agreed that the cost of such training should be met by the Board.

**8. DRS REPORT**

The DRS Report from Marion Shilton was received and considered.

**9. FINANCE REPORT**

No Finance Report was available for this meeting.

**10. PTA MATTERS**

The PTA are considering holding an Art evening in September, and have asked the Board to consider whether, as part of this fundraising initiative, they could sell alcohol on the evening.

**Motion:** That, if the PTA wish to run a licenced bar, it must happen in the evening, with no children present.  
**Mark Keaney/Leon Volschenk** **Carried**

**10. IN COMMITTEE MATTERS**

The Board went into committee at 8.50pm.  
The Board came out of committee at 9.07pm.

**11. NEXT BOT MEETING**

Next Meeting will be held on Tuesday, 8 September, 2009. Father Aidan tendered his apologies for that meeting.  
Opening Prayer: Monique

**12. CLOSING PRAYER:**

**MEETING closed at 9.15pm.**

**Confirmed .....** **Date.....**