



ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES

MINUTES OF MEETING 190

7.30pm, Tuesday, 16 June 2009, in the School Staff Room

PRESENT: Jane Eynon-Richards (Chairperson) Dave Macmillan, Leon Volschenk, Monique Dyer, Mark Keaney, Father Mulholland, Mary McLean, Rosie Florence, Britta Conlon, Stephen Hayes, Mark Lovegrove, Ruth Simpson (Secretary), Chris Te Whare

1. WELCOME:

Jane welcomed those in attendance, particularly Chris Te Whare, and gave him speaking rights. Monique opened the meeting with a prayer.

2. ADMINISTRATIVE MATTERS:

2.1 No apologies. All present.

2.2 Minutes of Meeting 189 were accepted as a true and correct record.

2.3 Matters arising from Meeting 189:

- 5 Review of Charter – there has been a shift from the last draft in the way that the information in the charter is laid out. Father suggested that the Catholic Character points be shifted up in the order.

Motion: That the Board adopts the draft charter.

Stephen Hayes/Mark Lovegrove

Carried

2.4 School Inspection with Graham Roil is to occur this week. Mark Keaney and Dave Macmillan to attend.

2.4 Inwards/Outwards Correspondence

The list of Inwards/Outwards Correspondence was circulated. Inwards correspondence included a letter from Watchdog Security, offering the school 10% of the monitoring fee for any new home alarms installed.

Action: Dave to ensure that the Watchdog Security offer will be advertised in the newsletter.

Motion: That the above administrative matters be accepted.

Jane Eynon-Richards/Britta Conlon Carried

3. PRINCIPAL'S REPORT

Dave's report was considered.

Within the school's emergency procedures, there has been a major change to the way in which the bell will ring. There will be practices for the children in Week 9.

The Board considered the new National Standards information.

Action: Dave to organise an information evening for interested parents prior to 3 July when feedback is due in.

The Board discussed the need to apply for funding for more Activboards and a shadecloth to cover the pool.

Motion: That the Board apply for funding in the amount of \$19,215 from Southern Trust for three Activboards. **Britta Conlon/Mark Keaney** **Carried**

Motion: That the Board apply to the First Sovereign Trust for funding for eleven Activboards at a cost of \$6,405 each. **Britta Conlon/Mark Keaney**
Carried

Motion: The Board supports an application for funding in the amount of \$6,405 from Gull for one Activboard. **Britta Conlon/Mark Keaney** **Carried**

Motion: That the Board apply for funding in the amount of \$20,000 from New Zealand Community Trust for shadecloths to cover the school pool. **Monique Dyer/Mary McLean** **Carried**

Dave noted the recent changes of personnel within the PTA.

Motion: That the Board send a letter of thanks to Angela Sutherland, Susan Bates, Necia Marriner and Julie Gray for their service to the school through the PTA. **Stephen Hayes/Dave Macmillan** **Carried**

4. CURRICULUM AREA - NUMERACY

Leon presented the Curriculum Review of Mathematics.

5. OPERATIONAL POLICY REVIEW

All policies are current, relevant and appropriate, and can be rolled over for another year.

6. PANDEMIC ACTION PLAN

Schools have been instrumental in the spread of infection, so closure is a way of limiting the spread. Basic hygiene is being strongly reinforced within the school – handwashing, use of tissues etc. The Board noted the importance of ensuring open communication channels within the school community. Any developments will be posted on the website, answerphone message and on noticeboards around school grounds. If children have been away overseas, and are well on their return, then they can come back to school, but if symptoms develop, they must stay away.

7. DRS REPORT

The DRS Report from Marion Shilton was received and considered.

8. FINANCE REPORT

The Finance Report was circulated.

- 9. **PTA**
The PTA's Report was accepted. Dave highlighted that there is some concern within the PTA that they have been unable, at this point, to find anyone willing to take on the role of Chairperson.

- 10. **IN COMMITTEE MATTERS**
No In Committee matters for this meeting.

- 11. **NEXT BOT MEETING**
Next Meeting will be held on Tuesday, 4 August, 2009.
Opening Prayer: Britta Conlon

- 12. **CLOSING PRAYER:** Rosie Florence

MEETING closed at 8.45 pm.

Confirmed **Date.....**