



**ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES**

**MINUTES OF MEETING 189**

**7.30pm, Tuesday, 12 May 2009, in the School Staff Room**

**PRESENT:** Jane Eynon-Richards (Chairperson) Dave Macmillan, Leon Volschenk, Monique Dyer, Mark Keaney, Father Mulholland, Mary McLean, Rosie Florence, Britta Conlon, Stephen Hayes, Mark Lovegrove, Ruth Simpson (Secretary)

**1. WELCOME:**

Jane welcomed those in attendance, and Monique opened the meeting with a prayer.

**2. ADMINISTRATIVE MATTERS:**

2.1 No apologies. All present.

2.2 Minutes of Meeting 188 were accepted as a true and correct record.

2.3 Matters arising from Meeting 188:

5 Review of Charter – refer to item 5.

2.4 Inwards/Outwards Correspondence

The list of Inwards/Outwards Correspondence was circulated. Inwards correspondence included a letter from Graham Roil of the Diocese, notifying us that he will be doing a property inspection of the school on 18 June, and requesting Mark Keaney to join him.

**Action: Mark to attend property inspection with Graham Roil.**

Additional inwards correspondence included a letter from Tai Waititi requesting parental leave for Terms 3 and 4.

**Motion:** That Tai Waititi's request for parental leave be approved.

**Jane Eynon-Richards/Rosie Florence**

**Carried**

**Motion:** That the above administrative matters be accepted.

**Jane Eynon-Richards/Father Mulholland**

**Carried**

### 3. PRINCIPAL'S REPORT

Dave's report was considered.

The computer audit recommendations were presented to the Board.

**Motion:** That the Board approves funding in the amount of \$11,000 for wireless capability.

**Jane Eynon-Richards/Mary McLean**

**Carried**

Pool Fence – the Diocese will provide top-up funding for the pool fence. The Board agreed to proceed with the arrow-head fencing around the pool in order to maintain consistency of fencing on the property.

The Whanau group met recently with Dave to discuss the following areas of concern:

- Kapa Haka
- Te Reo
- Kaumatua
- Board of Trustees representation

The group are very positive, and keen to be available to the school in an advisory capacity. The Board agreed that someone from the Whanau Roopu group should be encouraged to stand at the next Board of Trustees elections. In the meantime, representation at the Board meetings in an advisory capacity is encouraged.

**Action: Jane to provide the Whanau Roopu group with Board meeting dates and times.**

### 4. CURRICULUM AREA - ASSESSMENT

The Assessment information was presented and considered.

### 5. REVIEW OF CHARTER AND ANNUAL PLAN

Some suggested alterations were put forward – Maori Achievement to be included under School Priorities; Key Competencies to be included under National Priorities; the area of Beliefs to be strengthened; 21<sup>st</sup> Century learning, critical thinking, innovation and challenging ideas also to be included. Mary and Dave will finalise wording.

Improving Student Learning and Achievements – for Aim 5, the Goal should read "To improve the utilisation of ICT as a tool for learning."

Introduction should read "The staff and students will be given opportunities..."

Charity to be included under Values.

Board Undertakings – Community Consultation should be included for 2008, plus September 2009. Parent Workshop meetings should be deleted.

**Motion:** The Board approves the draft Charter and Annual Plan subject to final wordsmithing.

**Father Mulholland/Mark Lovegrove**

**Carried**

**6. DRS REPORT**

The DRS Report from Marion Shilton was received and considered.

**7. FINANCE REPORT**

Stephen Hayes presented the draft 2008 Annual Finance Report from the auditors.

**Resolution:** That the Board approve the draft 2008 Annual Financial Statements showing a deficit of \$160,221.00, and  
That the Principal and Chairperson be delegated to sign the audit approved financial statements.

**Stephen Hayes/Mark Keaney**

**Carried**

The Finance Report for the three months to 31 March 2009 was circulated.

**8. PTA**

The PTA's AGM is coming up, and there is concern that, with Angela Sutherland stepping down as Chairperson, they have been unable, at this point, to find anyone willing to take on the role.

**13. NEXT BOT MEETING**

Next Meeting will be held on Tuesday, 16 June, 2009.  
Opening Prayer: Rosie Florence

**14. CLOSING PRAYER:** Father Mulholland

**MEETING closed at 9.05 pm.**

**Confirmed .....** **Date.....**