

**ST MARY'S PARENT SUPPORT GROUP  
MINUTES OF A MEETING HELD ON 30TH JANUARY 2008, 7.30PM**

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**Present:** Angela Sutherland (Chairperson), Necia Marriner, Yvonne Piebenga, Julie Gray, Kate Keaney, Chris Te Whare, Louise Sherman, Nyree Grigsby, Henrietta Egger.

**Apologies:** Andrea Colby, Sarah Campbell, Susan Bates.

**Teacher Rep:** Julie Gray.

**Prayer:** Julie Gray.

**Correspondence Out:** Thankyou letters sent out in December to sponsors for prizes for end of year raffle.

**General Business:**

Christmas Day Gifts

Final figures not yet known.

Gala

New gala sign to go up beginning of next week - **Chris** to coordinate with Andrea .

**Nyree** has sponsorship letters for cold calling on business's around town.

**Kate** is helping Nyree.

**Nyree** to liase with **Henrietta** regarding sending emails to companys asking for product/support.

**Louise** has some contacts for sponsorship, to liase with Nyree.

Any surplus stock will be used for mystery envelopes on the day.

Security Guard; **Angela** to contact.

Notices for school community to be updated by **Necia** and given to Debbie in office by Tuesday 5th Feb and will go out on the 7th Feb.

Business's from the school community to be approached through the notices seeking donations etc.

Flyers to be placed on car windows on the day of the gala in warehouse carpark.

Police/Firebrigade - **Necia** to followup regarding rides.

Merry-go-round; **Angela** to check with Lynmore School regarding hire fee etc.

**Julie Gray** is checking as to what can go on the Astroturf, the use of the school marquee, and with Leanne Brickland regarding JPC Helpers and check on Polynesian dancers to whether they will be performing.

**Chris** is coordinating marquee pickups, layout and electrician.

**Yvonne** to check where the spinning wheel and paddles are for the Quick Fire. Also liase with Nyree on prizes for the Quick Fires and organise wrapping of prizes.

Advertising, **Necia** to liase with MoreFM and **Angela** to organise newspaper advertising.

**Next Meeting:** Next meeting to be held 7th February 2008 , 7.30pm .

**Note: Gala meetings 7th, 13th, 20th February 2008**