



**ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES**

**MINUTES OF MEETING 186**

**7.30pm, Tuesday, 2 December 2008, in the School Staff Room**

**PRESENT:** Jane Eynon-Richards (Chairperson) Dave Macmillan, Leon Volschenk, Monique Dyer, Mary McLean, Maria Pasco, Mazen Shasha, Stephen Hayes, Mark Lovegrove, Ruth Simpson (Secretary)

**APOLOGIES:** Mark Keaney

**ABSENT:** Father Mulholland

**1. WELCOME:**

Jane welcomed those in attendance, and Maria opened the meeting with a prayer.

**2. ADMINISTRATIVE MATTERS:**

Minutes of Meeting 185 were accepted as a true and correct record.

**Matters arising from Meeting 185:**

- 2.10. Review of Board Effectiveness  
It was agreed that this will be covered at the next Board meeting.
8. Strategic Plan Review  
Eighteen families attended two sessions for the St Mary's community, to discuss the Strategic Plan Review. Results were similar to those gained at the session with the Board, at the last meeting. Whanau Roopu and Pacifica sessions are yet to take place. The aim is to have a draft ready for the next Board meeting.
11. End of Year Board Dinner  
It was agreed that the Board dinner will take place on 19 December for Board members and partners. Members are to email Mazen to confirm their attendance. Mazen will confirm which restaurant.
2. Parking in the Church Car Park  
No response has been received to date from the Church Finance Committee with regard to this matter.

Inwards/Outwards Correspondence

The list of Inwards/Outwards Correspondence was circulated. Outwards correspondence included a letter to the Church Finance Committee regarding parking in the church car park.

**Motion:** That the above administrative matters be accepted.

**Jane Eynon-Richards/Monique Dyer Carried**

**3. LITERACY REVIEW**

Brigit took the Board through the results of recent testing of the children. Results were very positive with a significant shift across the school. The Board were very keen to acknowledge the hard work and dedication of the staff evident in achieving these results.

**Action: Jane to speak to staff to convey the appreciation of the Board for all their hard work this year.**

**4. PRINCIPAL'S REPORT**

Dave's report was circulated and considered.

Dave requested that the Board consider the possibility that school finish at 1.30pm one day per term to allow for PD for staff.

**Motion:** That children be released at 1.30pm on one day each term to enable PD for staff.

**Jane Eynon-Richards/Mary McLean Carried**

Other points to note include the library upgrade and Astroturf fencing, both of which are scheduled to occur during the school holidays.

David acknowledged that it had been a challenging year, and thanked the Board for their support. Special thanks were also extended to Leon Volschenk for his dedication and hard work this year.

At the beginning of 2009, the roll is expected to be approximately 400.

**5. DRS REPORT**

The DRS Report from Marion Shilton was received and considered.

**6. FINANCE REPORT**

Finance Report received and considered.

**7. BUDGET FOR 2009**

The 2009 Budget was circulated and considered.

**Motion:** That the 2009 Budget as presented be adopted.

**Stephen Hayes/Maria Pasco Carried**

**8. PTA REPORT**

PTA Report not received for this meeting.

**9. MEETING DATES FOR 2009**

The meeting dates for 2009 were circulated and confirmed as follows:

- Tuesday, 17 February
- Tuesday, 24 March
- Tuesday, 12 May
- Tuesday, 16 June
- Tuesday, 4 August
- Tuesday, 8 September
- Tuesday, 27 October
- Tuesday, 1 December

These dates are based on Weeks 3 and 8 of each term and meetings are to commence at 7.30pm.

**10. IN COMMITTEE MATTERS**

There were no In Committee matters for discussion.

**11. GENERAL BUSINESS**

This is the final meeting for Mazen Shasha and Maria Pasco who have resigned as Proprietor's Reps. Jane extended her appreciation, on behalf of the Board, for their contribution to the school over the years.

Jane also thanked Dave, Leon and the staff for working hard, facing some high pressure and achieving great results this year.

**Motion:** That the Board spends up to \$500 for lunch on the last day of term for St Mary's School staff.

**Mark Lovegrove/Jane Eynon-Richards      Carried**

**12. NEXT BOT MEETING – 17 February 2009**

Opening Prayer: Stephen Hayes

**13. CLOSING PRAYER: Mazen Shasha**

**MEETING closed at 9.10 pm.**

**Confirmed .....**      **Date.....**