

**ST MARY'S PARENT SUPPORT GROUP  
MINUTES OF A MEETING HELD ON 26th MARCH 2008, 7.30PM**

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**Present:** Angela Sutherland (Chairperson), Necia Marriner, Yvonne Piebenga, Julie Gray, Kate Keaney, Ruth Simpson, Chris Te Whare, Henrietta Egger, Lou Norling, Janette Hale

**Teacher Rep:** Julie Gray.

**Apologies:** Nyree Grigsby, Melissa Martin, Susan Bates, Raechel Leishman, Louise Sherman, Andrea Colby, Davina Bruere

**Prayer:** Julie Gray.

**Correspondence:** No correspondence in.

Correspondence out - Thank you letters were sent out to all sponsors from the gala.

**General Business: *Gala***

Thank you to everyone for their wonderful help in organising the gala. We had lots of people helping which made for light work.

A special thank you to Nyree Grigsby and Andrea Colby for their extra hard work.

The vouchers left over from the gala will be used for future raffles.

Thank you to Debbie in school office for the newsletters and notices for the gala.

Police Car Rides - A car seat went missing at the gala after being used in police car. It was left in school hall and hasn't been seen since. We would like to give the family a replacement

**Things we could improve on for future galas include:**

- Better signage for stalls, have a master sign showing where everything is:- eftpos hall, white elephant hall etc.
- Marquee set-up/layout could be better
- Better sound system
- Bank and runners - we need to have tighter controls in place and good ID on the night
- Double check on suitability of people to be runners
- Look at the food we are selling i.e. do we need to sell steak sandwiches, what sold, cost, waste etc.
- A note is going into the newsletter to see if anyone can make a new wheel for our quick fire raffle.
- Date for 2009 School Gala - 5th March 2009. We will e-mail schools with date.

**Nyree - Gala Notes**

All went well. We had approximately 55 baskets for the quick fire wheel. Some of the "wordier" prizes were omitted from being included for speed and ease. With having a DJ who hadn't done Quick Fires before it was necessary to explain every little detail to him. With that in mind, I think he did exceptionally well.

A note for future galas, remind the DJ the importance in arriving 30 minutes prior to beginning of gala - this would give time to explain prizes and more importantly, allow him to familiarize himself with surroundings to better promote gala activities. Necia had provided the station with a wonderful detailed list, but this wasn't sufficient.

Huge apologies to Sarah for the non-inclusion of the Pilates voucher. I had forgotten that it had a March 10th commencement date. Apologies!!!

I think we should follow Westbrook School, prizes left to spin post - gala for committee while having drinkies.

Sponsorship: Westbrook divide a list - requires many helpers.

Go crazy with solicitation of sponsorship, not be afraid of approaching same business twice as we have in the past.

A huge thank you to Kate and Henri for their sponsorship and gift basket wrapping efforts. You ladies are stars and really didn't need me.

### **Disco**

17th April - Pacific Island Theme. Necia is co-ordinating.

### **Mufti Day**

Julie Gray to speak with David regarding this fundraiser.

### **Mothers Day**

Need to check on Mothers Day date this year. Lou & Yvonne co-ordinating.

### **Family Picnic Day**

It was suggested that we could have a family picnic day at the end of the year with fun games, free sausages, coffee van etc. to say thank you to the community for their support over the year. This will be discussed further later in the year.

**Next Meeting:** Next meeting Wednesday 7th May at 7.30pm.