

ST MARY'S CATHOLIC SCHOOL BOARD OF TRUSTEES
MINUTES OF MEETING 173 HELD ON TUESDAY 1 MAY 2007 AT 7.30PM IN
THE SCHOOL HALL MEETING ROOM

PRESENT: Mark Lovegrove (Chairperson), Sr Julian, Monique Dyer, Jane Eynon-Richards, Stephen Hayes, Mark Keaney, Mary McLean, Maria Pasco, Mazen Shasha and Liz Williams

1. Opening Prayer by Mark Lovegrove.

2. Administrative Matters

2.1 Apology: Leanne Brickland

2.2 Minutes of Meeting 171 – 27 February 2007
Accepted as a true and correct record.

2.3 Matters Arising From Minutes 171

- Enrolment Scheme Update – Mark K advised that as part of the consultation process on the proposed Enrolment Scheme, letters now need to be sent to other affected schools (Glenholme, Malfroy and St Michaels), the Proprietor, the Parish Priests and notification given to parents/caregivers of current students (via noticeboards, newsletter and the website). Drafts of these have been prepared.

Motion: That the Board adopt the final draft 3 of the Enrolment Scheme and send out letters of consultation as presented.

Mark K/Maria **Carried**

Action: Mark K and Liz

- Proposal to Increase Roll

Motion: That the Board not apply for a roll increase at the current time.

Maria/Monique **Carried**

- Year 6 Camp Budget for 2007 – the Board received the proposed budget.
- Astroturf Update – Approval from Proprietor now received. Updated quote for turf has been received. Mark K to follow up on new quotes for fencing.

The Board was advised that the Oxford Trust no longer operates in Rotorua. It would therefore be necessary to approach another Trust for funding of \$10,000.00.

Motion: That the Board apply to the Southern Trust for funding of \$10,000.00 towards the Astroturf and fencing project.

Carried
Action: Mark K, Mary and Jane

- Link between Strategic Plan and Annual Plan – still to be discussed.

2.4 Minutes of Special Meeting 172 – 12 April 2007
Accepted and a true and correct record.

- Management Team Appointment – to be discussed in Committee

2.5 Correspondence

List of Inward and Outward circulated. Four items of inward correspondence to be included are emails from the Ministry of Education regarding the Enrolment Scheme, from the NZSTA regarding Support Staff Collective Agreement, the Paid Union Meeting and Mission on Food and Nutrition for Healthy, Confident Kids.

Motion: That the above administrative matters be accepted.

Mark L/Maria **Carried**

3. Report of Principal

Sr Julian's report as circulated was considered, together with a review of 2006 strategic goal achievements and 2007's goals.

The Board requested that for the next meeting, a summarised version of the Strategic Plan outcomes be prepared, with the key measures and comparison with the previous year.

Action: Sr Julian

4. Financial Report

No report available.

5. Parent Support Group Financial Report and Minutes

Report was delivered to Chairperson immediately prior to the meeting. Agreed that Stephen touch base with Susan Bates.

6. Proprietors Representative Training

Attended by Mary. She advised the Board that there was a requirement to prepare and sign an Attestation of Catholic Character to be submitted each October. Agreed to discuss at a future meeting.

7. BOT Secretary

No replacement found at this stage. Further advertising to be placed in next newsletter and the Church newsletter.

Action: Jane

8. In Committee

The Board went into Committee at 9.00pm.
The Board came out of Committee at 9.52pm.

9. Next Meeting

The date of the next meeting will be 19 June at 7.30pm

Closing Prayer by Mary.

Meeting closed at 9.55pm

Confirmed..... Date.....